

## Secure meetings at Hotel Diplomat

It is our priority that you as guests should feel safe to book your meeting with us at Hotel Diplomat. With this letter, I would like to briefly describe the improvements we have made in our conference due to Covid-19.

### Open

Is your conference, restaurant and hotel part open is a question we get from many of you and the answer is YES!

Our doors have never been closed they have been and are always open, but we obviously follow the development of COVID-19 closely and regard the authorities' recommendations very seriously.

### We have upgraded cleaning and hygiene routines

Cleaning and hygiene are areas that are incredibly important in preventing the spread of infection. Offering safe and clean environments for our guests and staff is always the highest priority for us at Hotel Diplomat - and even more in focus today. Since March, we have introduced new routines to ensure that our meeting rooms maintain the absolute highest level of hygiene. Before each meeting, we disinfect the meeting room with ionized hydrogen peroxide. Hydrogen peroxide is recommended by leading experts and organizations as a suitable disinfectant against viruses and bacteria, all to prevent the spread of Covid-19.

We have our own cleaning staff and can therefore have better control of and dialogue with them. We guarantee a very high quality of hygiene in the conference and throughout the hotel. The reception disinfects the counter and public areas at least once an hour, this also applies to all lift buttons and card terminals. Of course, all our employees are also healthy when they work. In addition to the hygiene factor, our meeting department has a separate entrance so you can feel secure that you



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have your meeting completely separate. Mouthguards and gloves are available on request. Hand alcohol is available in all our meeting rooms and public areas.

Our lunches are served a la carte or we offer a safe buffet without crowds. We set the table with more space between seats in both conference rooms and restaurants. On the whole, it is more airy and there is a calm atmosphere, with great respect for the situation of our guests and those who work here.

### **General gatherings - what applies?**

The Swedish Public Health Agency prohibits public gatherings of more than 50 people. Does this apply to us who conduct conference activities? No, a conference facility is not defined as a "general meeting". Examples of a general gathering are a concert, a theater performance or a cinema.

Even if conference facilities are not covered by the number limit, we all have a great responsibility to reduce the spread of infection, so it feels important that we all together take responsibility for minimizing the spread of risk. We have many good ideas on how to do it well and safely. Feel free to contact your contact person with us for more information.

Thank you for taking the time to read and hope we have the opportunity to welcome you to our conference department.

Sincerely

Lina Gabrielson

CEO

Hotel Diplomat